

STAFF REPORT

DATE: June 12, 2023
TO: Sacramento Regional Transit Board of Directors
FROM: Carmen Alba, VP, Bus Operations
SUBJ: APPROVING THE FOURTH AMENDMENT TO THE CONTRACT FOR SACRT GO VEHICLE CLEANING, FUELING, AND MAINTENANCE SERVICES WITH PARATRANSIT, INCORPORATED TO EXERCISE CONTRACT OPTION YEAR 4

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Adopting the Resolution will extend the Contract with Paratransit, Incorporated, for one year and increase the Total Consideration by \$654,100 to allow for continued vehicle maintenance services.

FISCAL IMPACT

The proposed contract amendment is \$634,100 for a 1-year term covering Fiscal Year 2024 with an additional \$20,000 for contingency repair costs, totaling \$654,100, and is included in the FY 2024 Operating Budget.

DISCUSSION

On June 23, 2020, after a competitive solicitation, the Board awarded a Contract for SacRT GO Vehicle Cleaning, Fueling, and Maintenance Services to Paratransit, Incorporated, for an amount not-to-exceed \$1,174,600, plus fueling costs. The initial Contract was awarded for a 2-year term with a SacRT option to renew for up to 3 additional 1-year periods.

On June 17, 2022, the First Amendment was executed to add \$615,100 for Option Year 3, which increased the Total Consideration from \$1,174,600 to \$1,789,700. On November 14, 2022, the Second Amendment was executed and added \$16,350 to increase the Total Consideration to \$1,806,050 for the installation of protective measures to prevent catalytic converter theft. On March 26, 2023, the Third Amendment was executed to provide, prospectively, a process for SacRT to direct that Paratransit perform repairs of damage from theft or larceny based on time and materials basis; however, this was an update to the scope of services with no change to the Total Consideration.

Staff is recommending that the Board exercise Option Year 4 to extend the Contract term and increase the total consideration by \$654,100, which reflects: (a) the bid amount for Year 4; and (b) \$20,000 in contingent funding for possible theft/larceny repairs. Staff has analyzed the cost proposal and the services provided to date and believes that it is in SacRT's best interest to exercise Option Year 4 at this time. Exercising Option Year 4 will increase the Total Consideration to \$2,460,150.

Paratransit, Incorporated has satisfactorily met the terms of the Contract. Staff meets on a quarterly schedule with Paratransit, Incorporated and continuously monitors contractor performance. During the Contract term, Paratransit, Incorporated has completed preventive maintenance on time, keeps adequate maintenance records, and provided daily and monthly maintenance reports.

RESOLUTION NO. 2023-06-064

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 12, 2023

APPROVING THE FOURTH AMENDMENT TO THE CONTRACT FOR SACRT GO VEHICLE CLEANING, FUELING, AND MAINTENANCE SERVICES WITH PARATRANSIT, INCORPORATED TO EXERCISE CONTRACT OPTION YEAR 4

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fourth Amendment to the Contract for SacRT GO Vehicle Cleaning, Fueling and Maintenance Services by and between Sacramento Regional Transit District (therein "SacRT") and Paratransit, Incorporated, (therein "Contractor") whereby the term is extended by one year, and the total consideration is increased by \$654,100, from \$1,806,050.00 to \$2,460,150.00, plus applicable sales taxes, fees and fueling costs, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute this Fourth Amendment.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary